

SBEC SYSTEMS (INDIA) LIMITED

Regd. Office : 1400, Modi Tower, 98, Nehru Place, New Delhi-110019

CIN : L74210DL1987PLC029979, **Ph. :** +91-11-42504878/42

E-Mail : sbecsystems@rediffmail.com, **Website :** www.sbecsystems.com

Dated 25th January, 2022

Dear Shareholder(s),

Subject: Mandatory furnishing/updating of PAN, KYC and Nomination details etc.

Ref: SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/ CIR/2021/655 dated November 3, 2021 read together with SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021.

Securities and Exchange Board of India (SEBI) vide the above SEBI Circulars has made it mandatory for the physical shareholders to furnish the details of PAN, address, Bank account details, Email Address, Mobile No. and nomination details. Folios wherein any one of the said details are not available on or after April 01, 2023, shall be frozen and shareholder will not be eligible to lodge grievances or avail service request from the RTA.

Further, as per the above SEBI Circulars, RTA/Company shall refer the frozen folios to the administering authority under the Benami Transaction (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002, if they continue to remain frozen as on December 31, 2025.

Please note that the PAN to be furnished by you should be linked with Aadhaar.

Keeping in view of the above requirements, the members holding shares in physical mode are requested to submit the following documents to the RTA i.e. M/s BEETAL Financial & Computer Services Pvt. Ltd. at the earliest.

S. No.	Particulars	Form No.
1.	Request for registering PAN, KYC details, etc.	ISR -1
2.	Confirmation of signature (in case of change/mismatch in signature)	ISR-2
3.	Declaration form for opting-out Nomination	ISR-3
4.	Registration of Nomination	SH-13
5.	Cancellation or variation of existing nomination	SH-14

The forms can also be downloaded from the Company's website at (www.sbecsystems.com) or from the RTA's website at (www.beetalfinancial.com).

Kindly submit the aforesaid self-attested details/documents/forms to the RTA at the following address:

BEETAL Financial & Computer Services Pvt. Ltd.

BEETAL HOUSE, 3rd Floor, 99, Madangir, Behind LSC, New Delhi – 110062.

Ph.: 011-29961281-283,(Email: beetalrta@gmail.com).

Thanking you,

Yours faithfully,

For SBEC Systems (India) Limited

Sd/-

Priyanka Negi

Company Secretary & Compliance Officer

Encl.: as above